

WNYRIC Advisory Council Meeting Minutes

May 18, 2017 2:00 – 3:30 p.m.

Erie 1 BOCES 355 Harlem Road, Room A2, West Seneca, NY

DL Sites: Erie 1 BOCES, 355 Harlem Road, West Seneca, Room A2, Erie 2 LoGuidice Room 1 9520 Fredonia Stockton Road, Fredonia, CA Olean DL Room, 1825 Windfall Road, Olean, ON DL Room at Tech Center, 4124 Saunders Settlement Road, Sanborn, GST BOCES, Hornell High School Telepresence Room 134 Seneca Road, Hornell

Attending at Erie 1 BOCES:

Barb Mocarski	Brian Russ
Danielle O'Connor	Don Skotnicki
Greg Woytila	Jan Mathis
Jim Fregrelette	Karen Cuddy-Miller
Kimberly Moritz	Kyle Lyon
Maria Sommerfeldt	Mary Beth Genovese-Scullion
Michael Cornell	Michelle Okal-Frink
Pat Hochadel	Pon Sminiski
Rosanne Huffcut	Scott Taylor

Attending via DL Sites:

Bob Spino	Chris Smith
Clark Godshall	Jeffery Hazel
Jennifer Lilly	Jeremy Palotti
Kirsten Calkins	Maureen Taylor
Melanie Conley	Michael Graf
Mike Pavlock	Mike Watson
Patrick Flaitz	Scott Payne
Tim Clarke	Tim Cox

Absent :

Daniel Grant	David O'Rourke
Eric Lawton	James Frame
Jean Rexford	Joe Steinmetz
Liz Freas	Lynda Quick
Lynn Fusco	Margaret Munson
Maureen Donahue	Paul Casseri
Rich Calkins	Will Westoven

Administrative Items:

- *Call to order*
 - Advisory Council meeting was called to order at 2:00 p.m. by Greg Woytila
- *Roll call*
 - Introductions were made by region.
 - Membership updates: none

Nominations for Leadership for 2017-2018

- **Chair** – Mary Beth Scullion nominated Greg Woytila, seconded by Clark Godshall. Greg accepted the nomination. No other nominations for Chair
- **Vice-Chair** – Mary Beth Scullion nominated Karen Cuddy-Miller, seconded by Greg Woytila. Karen accepted the nomination. No other nominations for Vice Chair.
- Both were voted in with no votes in the negative.
- Congratulations and welcome to both Greg and Karen

- *Minutes of March 30, 2017*, Greg asked if there were any questions/corrections regarding the minutes of March 30th meeting and there were none. Karen Cuddy-Miller made the motion to accept the meeting minutes; Mary Beth Scullion seconded the motion. The minutes were unanimously accepted.
(24-yes/0-no/-abstain).

- *Approval of March 30, 2017 agenda*
Greg asked if there were any questions/corrections/additions regarding the agenda for the March 30th agenda. Karen Cuddy-Miller made the motion to accept the agenda seconded by Pon Sminiski. The agenda was unanimously accepted (24-yes/0--no/0-abstain).

Broadband and Effectiveness of Network— Kyle Lyon

- Broadband Steering Committee meeting was held on May 15th.
 - Operations update
No mass outages in the last few years. Time Warner is now Spectrum. Service has been great. Firewalls did very well in all districts with the ransomware. Funding for broadband is only available to private sector companies
- School Bus Wireless – update
 - Genesee Valley testing is in the final stages. The Wi-Fi portion is going well and could be rolled out at scale at any point. The security camera, GSP, and telematics portion is still in testing and a few bugs need to be worked out.
 - Hamburg is also interested in piloting WIFI on buses
 - Mike Graf piloted Randolph buses for the WIFI on buses Kyle has worked with Mike on this.
 - Akron would like to pilot an only WIFI bus solution and we are in the final stage of planning.
 - We have spoken to Lancaster, Forestville, and Starpoint about potentially testing a solution, but still need to decide on vendor and scale of testing (Wi-Fi, cameras, GPS, telematics)
 - Verizon does offer plans. This still needs more discussion.

Smart Schools Bond Act updates—Michelle Okal-Frink

- Approval and status updates
 - As of today there are 196 plans approved, 47 are in initial review, 9 are in the program area review, 123 in expenditure review and 113 ready for the review board. No date has been set for this. NYSCOSS was contacted for getting assistance with trying to schedule these review meetings. It is political, and we should contact our assembly members for assistance.
 - There were four updates for the month of May. To see where your district is in the process you can either email them or look at the status reports.
- Reimbursement process – update
 - 6 to 9 months in the expenditure review.

Education Law 2d—Michelle Okal-Frink

- No update
- Contracts will be renewed with current language

- **2016-2017 793 Plan highlights—Jan Mathis, Michelle Okal-Frink, Rosanne Huffcut**
 - 1.2 Exploring second co-location site for additional DR and redundancy
 - 1.3 Completed procurement of next generation network and endpoint security solutions to provide broadband districts with higher performance firewalls. Configuration and deployment of these new solutions is in progress
 - 2.1 New STEAM RFP award in April: Accelerate Learning, Achieve 3000, Allegheny Educational, Amplify, Bird Brain, Interactiv3e Media, Keyboarding without tears, Microsoft, Nearpod, Robokind, Sensavis, Suntex International, TEQ, Thimble
 - 2.3 added Cheektowaga
 - 2.4 New features available in the system and guidance on those features will be available soon
 - 4.5 On-boarded one Office 365 and one google district. Additional districts are still interested and scheduling installs.
 - 5.4 eSchoolData is continually creating new “zaps” for data integration with third party systems. They currently include Castle Learning, Destiny, Naviance, Nutrikids, NWEA, Transfinder, iReady, Ellevation, and more
 - 5.5 Another report recently created is the three-year standard trend report that shows aggregated district 3-8 ELA and Math student assessment performance broken down by learning standard. The report details student progress in meeting those standards. WNYRIC’s DW team also assisted in the design and testing of a new statewide report to show individual student progress towards meeting graduation assessment requirements.
 - 5.7 All districts will be able to implement building level security by July 2017 and the data warehouse team is reaching out and setting up those districts that have expressed interest.
 - 6.1 WNYRIC provided direct support to twelve districts that moved to operational CBT in 2017 and is providing information and data support to more than 100 area schools that are doing stand-alone field testing via CBT this spring. WNYRIC has also provided scoring assistance for districts.
 - 7.1 The Financial Team assisted 91 districts in processing calendar year end government tax and health forms. For 53 of those districts the Financial Team Processed and printed 23,500 W-2’s, 2300 1099’s. For 18 districts, the Financial Team processed and printed 4000, 1095’s. The team is also developing data extraction routines to import data into K12 application for an October implementation. For 9 districts, the Financial Web Applications Team has process, printed and mailed out 54,000 Budget Mailers according to the NYS regulations regarding the budget process.
 - 7.2 A Data Privacy and Security is available for 2017-2018, with seven districts participating. Data support team is holding end of year data warehouse workshops on the data collection requirements and the best practices for collecting and reporting data from the source systems, eSchoolData and PowerSchool.
 - 7.3 Planning to end Blackboard Schoolwires hosting at WNYRICE by 2020 pending new contract approval.
 - 7.4 There are now 30 districts using Guruboard or in the process of implementing them.
 - 7.5 Student teams held user group meeting for eSchoolData and WebSmartt, user meetings are scheduled for Clear Track and IEP Direct at the end of May, early June. PowerSchool team is holding scheduling workshops throughout the region. The Financial Team has held spring user group meetings for the following services: WinCap, Finance Manager, nVvision, and PDP, Applicant Tracking and Textbooks.

- **2016 – 2017 Statewide RIC Goals update – Rosanne Huffcut**
 - A status update was sent to the listserv May 10, 2017. A review board date is not set at this time
 - WNYRIC provided direct support to twelve districts that moved to operational CBT in 2017 and is providing information and data support to more than 100 area schools that are doing stand-alone field testing via CBT this spring
 - Planning is underway. First face to face meeting is scheduled for June 6th
 - ELA reports to be released May 22nd. This will not happen, waiting for the data from SED.
 - Math no later than June 12th. WNYRIC expects to release the reports as early as June 1.
- **Standards Committee Minutes and Resolutions – Jan Mathis**
 - **Minutes:** Kyle created a list of some recommended switch review guidelines to discuss and review they include Juniper, HPE and Dell.
 - BAK is currently OCM BOCES contract. Committee requested additional information be reported regarding Salamanca's pilot in early June. Can plan for an online vote in June and request updates from Salamanca. Would like to see report of service responsiveness, compatibility, imaging, drivers and any issues from Salamanca. Jan and David K will also plan another visit with BAK.
 - Review of UPS in August. Do coupons work on anything other than APC. Jan will follow-up with the WNYRIC Service Desk.
 - Ncomputing need to find out who still has it
 - **Resolutions:**

Below are three (3) recommendations from the WNYRIC Standards Committee meeting held on May 3, 2017 for WNYRIC Advisory Council action:

Motion 1: Rob Morgan made a motion to add Juniper, HPE/Aruba, and Dell to category 11. Communications Equipment, under sub category A. Routers and Switches.
Seconded by: Ryan Finney

Vote results: 14 yes/0 no (unanimous)

Motion 2: Mike Murphy made a motion for Salamanca to conduct a pilot of BAK devices and report back to Standards Committee in early June for a possible electronic vote.

Seconded by: Chuck Marzec

Vote results: 14 yes/0 no (unanimous)

Motion 3: Bob Ron Lavere made the motion to above changes to the Standards list;

5. Scanners – no changes

9. UPS– review in August

- Do coupons work on anything other than APC? Jan will follow up with the WNYRIC Service Desk.
- Check with Pat D regarding Erate projects and discuss next meeting.

10. Virtualization- no changes

15. Endpoint Management:

- SCCM section need to change to 2012 instead 2013 (typo)

1. Computers (addon):

- Under Asus add sub category B. Laptop

Seconded by: Rob Morgan

Vote results: 14 yes/0 no (unanimous)

- Advisory Council approval requested at this time.

Greg asked if there were any questions/corrections/additions regarding the motions and there were none. Clark made the motion to accept the motions from the Standard Committee seconded by Maria Sommerfeldt. The motions were unanimously accepted (23yes/0no/1abstain)

Informational update:

CBT – Michelle Okal-Frink

- Webinar was given for Lessons Learned. If you missed it, it was recorded. All the field-testing all information is there. Eleven thousand students tested operational for Math. Scoring went well with ELA and Math.

2017-2018 Meeting Dates:

- Wednesday, September 20, 2017
- Wednesday, December 6, 2017
- Thursday, March 8, 2018
- Thursday, May 17, 2018

Round table with each region-

- GST - none
- CA - none
- O/N - Use the hour prior to the meeting for presentation, ex: Managed Services, Chromebook.
- Erie 2 – none
- Erie 1 – Kyle Lyon will be leaving Erie 1 BOCES this Friday. Broadband questions direct to Will Westoven. WAN, DL, Public Libraries, Wireless on buses, Standards direct to Jan Mathis.

Motion to adjourn meeting at 2:50 p.m. by Karen Cuddy-Miller seconded by Kim Moritz.

Respectfully submitted by: Pat Hochadel